

MAIN FACS “TIPS & TECHNIQUES”

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IMPORTANT: This issue contains important operating information for all users of R★STARS and ADPICS. Please distribute promptly.

In this issue:

- **MAIN FACS ON-LINE AVAILABILITY FOR YEAR END CLOSING**

MAIN FACS ON-LINE AVAILABILITY FOR YEAR END CLOSING

In order to accommodate necessary year-end closing tasks, the MAIN FACS on-line availability schedule will be:

- MAIN FACS will be available until 8 p.m. on Wednesday, September 15, 2004.
- MAIN FACS will be available until 5 p.m. on Thursday, September 30, 2004. This is one hour earlier than the regular schedule.
- MAIN FACS will not be available at 7 a.m. on Friday, October 1, 2004. When on-lines become available, a Tip & Technique will be issued to the users.
- Users will not be able to process Building Lease Payment transactions on Friday, October 1, 2004, in Electronic Transaction Processing (ETP) until MAIN FACS is available.
- The DAFR1311, 1312, 1411 and 1412 reports will not be available in RMDS on Friday, October 1, 2004, until MAIN FACS is available.